

JOB DESCRIPTION

TITLE NETWORK APPLICATIONS SPECIALIST

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/ Experience	High school diploma or General Education Development (GED) certificate. Experience in deployment and support of network applications in an enterprise environment. Experience with creating custom computer images in an enterprise network.
Language Skills	Ability to read, analyze, and interpret general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.
Mathematical Skills	Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
Certificate/License	Microsoft Systems Certified Engineer (MCSE) or Certified Novell ZENworks Administrator certifications preferred.
Reasoning Ability	Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
Physical Demands	The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit. The employee is required to talk and hear. The employee is required to stand and walk; use hands to finger, handle or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee occasionally lifts and/or moves up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus. Close work inside of computer, constant viewing of computer monitors. The employee shall be free of any alcohol or non prescribed controlled substance

while on duty. In addition, the employee shall be free of any substance, prescribed or otherwise, that impairs the employee's work performance or the safety of others while on duty.

Work Environment The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

REPORTS TO Coordinator of Network Technology

GENERAL RESPONSIBILITIES

1. Deploys, maintains, and supports instructional and non-instructional network applications in the District.
2. Deploys, maintains, and supports the District's ZENworks desktop management system.
3. Prepares and deploys standardized desktop images for use on all workstations across the District.

SPECIFIC RESPONSIBILITIES

1. Develops standard operating procedures for the installation of network applications.
2. Maintains all server components of the ZENworks architecture.
3. Troubleshoots and resolves all issues related to network applications.
4. Develops recommendations on using the newest technologies to enhance the user experience on desktop PCs and reduce overall technical issues. This includes virtualizing/centralizing software, and testing/implementing the latest software streaming technologies that are available.
5. Coordinates with instructional department heads to make sure that all district adopted software is available on the network in a timely manner, and updated whenever new releases/software revisions are available.
6. Documents installation, maintenance, and support procedures of District network applications.
7. Documents installation, maintenance, and support procedures of District desktop images.
8. Performs other duties as assigned.