



100 pounds. Specific vision ability required by this job includes close vision, distance vision, and the ability to adjust focus. The employee shall be free of any alcohol or non prescribed controlled substance while on duty. In addition, the employee shall be free of any substance, prescribed or otherwise, that impairs the employee's work performance or the safety of others while on duty.

**Work Environment** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee may occasionally be required to work near mechanical parts with minimal risk for electrical shock. The noise level in the work environment is usually moderate.

**REPORTS TO** Supervisor of Network Technology

#### GENERAL RESPONSIBILITIES

1. Diagnoses, troubleshoots, and repairs personal computers and all technology related equipment.
2. Installs, maintains, and supports all operating systems, applications, and network software.
3. Diagnoses, troubleshoots, and maintains network systems and equipment.

#### SPECIFIC RESPONSIBILITIES

1. Installs, diagnoses, troubleshoots, and repairs all computer systems hardware and software including Microsoft Windows, network and stand-alone application software on stand-alone computers.
2. Utilizes network utilities (IPConfig, Ping, Traceroute, etc.) to troubleshoot basic network connectivity issues.
3. Prioritizes critical tasks identified by Network Technology such as network systems and hardware issues affecting multiple users, responding immediately to resolve issues quickly and efficiently.
4. Installs and maintains personal computer hardware and all related technology.
5. Diagnoses, troubleshoots, and repairs network and standalone printer problems.
6. Diagnoses, troubleshoots, and repairs all computer related technology equipment.
7. Maintains virus protection software on all workstations and client systems.
8. Accesses, inputs and retrieves information and data from a computer.

9. Performs regular maintenance of all personal computers and related systems including regular reimaging of personal computers, software updates, systems optimization.
10. Performs regular maintenance of all personal computers and related systems including regular reimaging of personal computers, software updates, systems optimization.
11. Routinely works with end users to understand and resolve hardware, software, and network related issues.
12. Regularly works with teams to install, maintain, and repair network technology equipment throughout the District.
13. Regularly works with teams individually to deploy, maintain and repair personal computers and related technology.
14. Performs such other duties as assigned.